



WESTGATE CHILD CENTER
 1613 GREAT FALLS STREET Suit 101A * MCLEAN * VIRGINIA 22101.
 (703) 893 - 6372 * Fax: (703) 821 - 2026. www.westgatechildcenter.com

Late Pick-Up Fee Form

Sunshine, Rainbow, and Little Leaguer Rooms

Date: _____

In accordance with Westgate's Parent and Family Handbook, for each child picked up after Westgate's scheduled closing time, a late pick-up fee will be applied to your next month's tuition as follows:

6:31pm - 6:35pm: \$5.00 per child

6:36pm - 6:45pm: \$15.00 per child

After 6:45 there will be an additional charge of \$3:00 per minute per child

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|--------------------|--------------------|--------------------|
| 6:46pm.....\$18.00 | 6:51pm.....\$33.00 | 6:56pm.....\$48.00 |
| 6:47pm.....\$21.00 | 6:52pm.....\$36.00 | 6:57pm.....\$51.00 |
| 6:48pm.....\$24.00 | 6:53pm.....\$39.00 | 6:58pm.....\$54.00 |
| 6:49pm.....\$27.00 | 6:54pm.....\$42.00 | 6:59pm.....\$57.00 |
| 6:50pm.....\$30.00 | 6:55pm.....\$45.00 | 6:00pm.....\$60.00 |

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This notice confirms that your child(ren) _____
 was/were picked up at _____pm. Accordingly, the late pick-up fee
 amount equals \$_____. This amount will be added to your child's tuition
 payment next month.

Please sign below confirming your acceptance of the above late fee.

Parent Name: _____

Parent Signature: _____

Date: _____

Staff Name(s): _____